

**South Natomas TMA™  
Board of Directors Meeting  
Wednesday, November 13, 2019  
Meeting Minutes**

**I. Call to Order**

SNTMA President Bill Vanderslice called the meeting to order at approximately 8:01AM on Wednesday, November 13, 2019 in the First Floor Conference Room at 2150 River Plaza Drive in Sacramento, CA. Attending were Eduardo Cavazos, Dennis Deas (via telephone), Jennifer Elwood, Lupita Ruiz, Bill Vanderslice and SNTMA staff Stephanie Merten and Jason Vitaich.

**II. Approval of Previous Meeting's Minutes**

A motion was made to approve the October 9, 2019 SNTMA Board Meeting Minutes. The motion was moved by Lupita Ruiz, seconded by Bill Vanderslice. The motion passed 4:0:1, with Jennifer Elwood abstaining.

**III. New Business**

A motion was made to approve the paid time off payouts for Stephanie Merten and Jason Vitaich. The motion was moved by Eduardo Cavazos, seconded by Jennifer Elwood. The motion passed unanimously, 5:0.

A motion was made to approve the annual bonuses for Stephanie Merten and Jason Vitaich as approved in the 2019 SNTMA budget. The motion was moved by Lupita Ruiz, seconded by Eduardo Cavazos. The motion passed unanimously, 5:0.

Approval of the Third Quarter Financials was moved to the December meeting, pending a review by SNTMA Treasurer David Pavolko.

Executive Director Jason Vitaich delivered the following report:

- 2019 dues collection is going well, overall. Collections are below quarterly benchmarks; consequently, increased levels of communication have been implemented in an effort to collect any and all outstanding dues.

Stephanie Merten delivered the following Membership Report:

- **Commuter Club**
  - Continuing to identify enhancements
- **Campaigns and events promoted through the Commuter Club (September)**
  - OfficeShare Bikes and Vanpool formation email
  - 10.25.19 Monthly Programs & Benefits email
- **Programs (October)**
  - 41 carpool subsidies awarded for the month of October

- 25 Low Emissions subsidies awarded for the month of October
- 6 transit subsidies awarded for the month of October
- 4 Amtrak subsidies awarded for the month of October
- 1 bike maintenance subsidy awarded for the month of October
- 2 residential car charging subsidies for the month of October
- Monthly Facebook Contest entry six entries/five people
  
- **Meetings**
  - 10/1 WTS Meeting – Keynote Speaker Caltrans 3 District Director
  - 10/30 T-shirt company regarding 2020 MIBM shirt estimates
  
- **Other**
  - SNTMA Annual Meeting – March 11, 2020 – Keynote Speaker Caltrans – I-5 Managed Lanes
  - January 22, 2020 – Member Breakfast – City of Sacramento EV Free Parking & Infrastructure Improvements
  - April 29, 2020 Member Breakfast
  
- **November Activities**
  - Delivered subsidy checks, Facebook prizes, weekly drawing gift Cards
  - November Breakfast – Garden Highway Construction
  - End of Year Planning & Wrap-up

#### **IV. Adjourn**

The meeting adjourned at approximately 8:36AM. The next SNTMA Board meeting is scheduled for Wednesday, November 13, 2019 at 8:00 AM at 2150 River Plaza Drive, Sacramento, CA.

Respectfully submitted,

Lupita Ruiz  
SNTMA Secretary